

# Gateway Chapter Board Meeting Notes

## Thursday, September 20, 2018

### Meeting Called to order (President--Janice Marsh):

*The September Board Meeting was called to order at 11:50 A.M.*

### Review of minutes (Secretary-Mickey Knutson):

- a. The minutes from our July meeting stand approved as posted.
- b. No correspondence or motions requiring action.
- c. Also, no motions set forward by the board for discussion and vote by the members.

### Officer Reports:

President (Janice Marsh): Each Board member and Committee Chairman shared future plans and activities. Address and concerns that could prevent progress in task.

#### 1. Reports from officers

- a. **Treasurer** (Kathy Scioneaux): No other information from our members meeting. Kathy pointed out the budget for the newsletter could go over budget if we print in color. It was agreed that the newsletters that get printed should all be printed in black and white.
- b. **Membership** (Nancy Feldman): We are planning to enforce our chapter rules stating that all members must wear a name badge at every meeting or event. Non-compliance is a fine of \$1.00. Nancy will be enforcing this rule.
- c. **Fundraising** (Stephanie Hornsby, Kathryn Nagy): Goal of \$600-\$800 for this year. We will continue with the Dime Drop and selling logoed merchandise to the members. Stephanie and Kathryn announced that this position will be open May, 2019 and advised we should seek replacement.

We will book a \$100 table at the EGA convention on November 1, 2019 to sell our STL merchandise. Whoever takes this Board position will be responsible for the execution of the merchandise sale at the EGA convention. Jan Poneta volunteered to work at the table on November 1.

- d. **Public Relations** (Donna Beaman): To date we have not made a request to showcase our work at the County Library. It was agreed that we should continue with the library displays and perhaps not make them holiday related in the months when members would want the holiday pieces displayed in their own homes.
- e. **Newsletter** (Leigh Hullverson): Articles from Board members are due in October for the next issue. Letters were sent to advertisers for payment and payment was received from Sign of the Arrow and the Clubhouse.

- f. **Programs** (Julie Cook): Budget is \$700/year. Nineteen signed up for the Hooray for the Red, White and Blue project. We will continue to take signups with payment through November.

UFO's – Agreed we will draw a name from those who complete UFO's with a \$25.00 gift card to a local shop. Nancy Kinker was this month's winner and selected The Needlepoint Clubhouse.

2. Reports from committee chairman

- a. **Philanthropy** (Vicki Sauter absent): The Board agreed we will not be filling Birthday bags for Circle of Concern. However, we will continue to donate items each month, specifically birthday related items (i.e. cake/frosting mixes, party plates, napkins). We will send out an e-blast prior to monthly meetings to advise our membership of other items needed at Circle of Concern each month.
- b. **Social** (Ellen Ippolito): Need to set up a committee to plan the spring luncheon.
- c. **Workshops** (Stephanie Hornsby): Some of the teachers voted on by members are not available in 2019. It was voted and approved by the Board to also book a teacher in 2020 based on the selections made by members in our Sept. meetings.

3. Reports from special committee chairman

- a. **Stitch-Away** (Kathy Scioneaux): October 13-15, 2019, at Cedar Creek Resort.

### **Unfinished Business:**

1. Treasurer Audit of the previous year's financial records was completed in August by Kathy Scioneaux. Kathy presented the detailed records to Janice Marsh and Mickey Knutson and walked through the bank statements and compared to the ledger. There were no discrepancies and all funds and activities were accountable. As always, financial reports available for all members review upon request.

The audit needs to be done again in June, 2019 with different members than those that did it this year. Members can request to review all financial reports from Treasurer, Kathy Scioneaux.

2. Establish a "build membership" incentive called "Bring a Friend to Needlepoint". The details of the program were presented at the meetings.
3. Suggestion to increase attendance at Spring Luncheon. Include an attendance drawing for a certificate donated by each shop of \$20.00. Coordinated and managed by the Chairperson and Co-Chair of the Spring Luncheon. *Need someone to write the procedures for this activity so is not lost next year or future years.*
4. No other unfinished business for discussion.

### **New Business:**

1. Commencing this year, our Chapter will be making a donation to the ANG National organization in honor of deceased members from our Chapter.

2. ANG payment options have become much easier on line and written directions available from Janice Marsh.
3. It was voted and approved that we will plan a joint meeting and a pot luck (in this 2018-2019 year) with the local EGA chapter. Kathy Scioneaux and Eileen Chalk will check with EGA on possible dates.

**Adjourn the meeting:**

*Any member is eligible to move to adjourn the meeting (requires a second and a majority vote) or President can call for further business and can adjourn the meeting*

Meeting was adjourned at 1:00 P.M. CDT

If any motions require a member vote during our meeting, the following chapter bylaw will be applied.

*ARTICLE VII -- Meetings:*

*Section 4. Fifteen percent (15%) of the members in good standing shall constitute a quorum.*

**NEXT BOARD MEETING:**

- Thursday, November 15, 2018 - 1:00 pm

Notes submitted by Mickey Knutson, Chapter Secretary.