

Gateway Chapter ANG Expense Report Form

Date _____

Your Name _____

Make Check Payable To _____

| Category | Amount | Description |
|-------------------------------------|--------|-------------|
| Bank Charge | _____ | _____ |
| Charitable Donations by Chapter | _____ | _____ |
| Fundraising Expenses | | |
| <i>Raffle Expense</i> | _____ | _____ |
| Membership Expenses | | |
| <i>National Dues</i> | _____ | _____ |
| <i>Postage & Printing</i> | _____ | _____ |
| Misc (specify) | _____ | _____ |
| Newsletter | _____ | _____ |
| Philanthropy | | |
| <i>Community Projects</i> | _____ | _____ |
| <i>Publicity Expenses</i> | _____ | _____ |
| President's Expenses | | |
| <i>Conference Call</i> | _____ | _____ |
| <i>Postage & Printing</i> | _____ | _____ |
| <i>President's Pin</i> | _____ | _____ |
| Program Expense | | |
| <i>Monthly Program Expense</i> | _____ | _____ |
| <i>Postage & Printing</i> | _____ | _____ |
| <i>Retreat Expense</i> | _____ | _____ |
| <i>room rental-monthly meetings</i> | _____ | _____ |
| <i>room rental-workshops</i> | _____ | _____ |
| <i>Workshop Expense</i> | _____ | _____ |
| Secretary Expense | _____ | _____ |
| Social Committee Expense | _____ | _____ |
| Subscriptions | _____ | _____ |
| Treasurer Expense | _____ | _____ |
| Web Site Expense | _____ | _____ |
| TOTAL | _____ | |